

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE
CITY OF PASCO AND FRANKLIN COUNTY**

June 29, 2017

The Commissioners of the Authority met in regular session at the Housing Authority of the City of Pasco and Franklin County's (HACFPC) administration office, 2505 W. Lewis Street, Pasco, Washington on June 29, 2017, at 4:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

2. COMISSIONER ROLL CALL

Upon roll call, those present were as follows:

Present: Bishop, Domingos, Dukelow, Garcia, Quintanilla

Absent: N/A

STAFF AND EX OFFICIO MEMBERS

Present: Andy Anderson, Executive Director
Kathy Jones, Chief Financial Officer
Brett Sanders, Director of Maintenance/Capital Fund
Adella Salinas, Director of Housing Services
Lisa Richwine, Executive Assistant/Recording Secretary

VISITORS None

3. APPROVAL OF AGENDA:

Mr. Garcia made a motion to approve the agenda as presented. Mr. Bishop seconded the motion and it passed unanimously, 5 ayes, 0 nays.

4. CONSENT AGENDA

The consent agenda was approved as submitted. Included were the minutes of the regular meeting of May 25, 2017, and the checks listings – Bank of the West General Operating Account checks numbered 60070-60288 totaling \$255,023. Also, approval of bad debt write offs for rent, utility billing, and miscellaneous in the amount of \$2,085.25 and, of that amount, \$2,085.25 will be turned over for collection plus the collection processing fees.

5. STAFF REPORTS - None

6. NEW BUSINESS

- (a) Resolution #16/17 – 959 Amending Sections 4 and 7 of the Housing Choice Voucher (Section 8) Administrative Plan to Replace a Wait List Preference for Persons Who Live and Work Within Local Jurisdictions

Ms. Quintanilla made a motion to adopt the resolution as presented by staff. Mr. Garcia seconded it. The resolution passed unanimously, 5 ayes, 0 nays.

- (b) Motions arising from board discussion of previous motions or discussion - None
(c) Urgent matters not included in the agenda due to lack of time - None

7. OTHER BUSINESS - None

8. EXECUTIVE SESSION

At 4:07 p.m. the Board adjourned to executive session for 15 minutes in accordance with RCW 42.30.110(g).

9. RECONVENE OPEN SESSION


The meeting was reconvened to open session at 4:21 p.m.

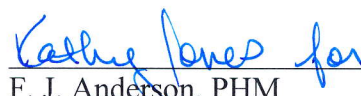
Mr. Domingos made a motion to continue Mr. Anderson's employment with HACPFC for the time period of July 1, 2017, to June 30, 2019, as set forth in Mr. Anderson's contract dated June 29, 2017, with a compensation increase of 2%, commensurate with the cost of living allowance given to all HACPFC staff members and which becomes effective July 1, 2017. Mr. Garcia seconded the motion and it passed unanimously, 5 ayes, 0 nays.

10. ADJOURNMENT


The meeting was adjourned at 4:25 p.m.

The Board of Commissioners will next meet in regular session on August 31, 2017, 4:00 p.m.


Linda Dukelow
Chair, Board of Commissioners


F. J. Anderson, PHM
Secretary, Board of Commissioners

Minutes Prepared by:


Lisa C. Richwine, CMH
Recording Secretary