

**HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY (HACPFC)
HEARING REQUEST**

Do you require an interpreter? yes no
Would you like to receive written materials in Spanish? yes no

What language? _____

Name: _____

Tenant Number: _____

Current Address: _____

Former Address (if relevant to the hearing): _____

Telephone Number: _____

**Public Housing
Program**

APPLICANTS ONLY

_____ Informal Hearing

Informal hearings are used to dispute a determination of ineligibility for admission pursuant to Admissions and Continued Occupancy Policy (ACOP) Section 14-I.B.

TENANTS ONLY

Only individual tenant issues relating to HACPFC's action or inaction regarding the lease or HACPFC policies are eligible for grievance proceedings pursuant to ACOP Section 14-III. If a tenant is not satisfied with the decision arrived at during the Informal Settlement process, they may request a Grievance Hearing.

_____ Informal Settlement (Section 14-III.D)

_____ Grievance Hearing (Section 14-III.E)

**Housing Choice
Voucher
(HCV - Section 8)
Program**

_____ Informal Review (**Applicants**)

For decisions regarding denial of assistance pursuant to HCV Administrative Plan Section 16-III.B.

_____ Informal Hearing (**Participants**)

For decisions regarding determinations relating to the individual circumstances of a participant family pursuant to HCV Administrative Plan Section 16-III.C.

If you are represented by legal counsel, you must sign a release of information specifying that person to act on or receive correspondence and information about your application, tenancy or program participation. See front desk attendant for release information.

Legal Representative: _____

Address: _____

Telephone Number: _____

For the following questions, please feel free to use the back of this page or additional sheets if necessary.

1) Why are you requesting a hearing?

2) Why do you believe HACPFC's action(s) was improper or incorrect?

Signature

Date

FOR OFFICE USE ONLY

Submitted to Executive Assistant on: _____

by: _____

Date

Staff Initials

Notes: _____