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May 21, 2020

NOTICE:

In accordance with guidance issued by the Governor's office and national authorities due to the COVID-19 (Coronavirus) Pandemic, the regular May meeting of the Board of Commissioners of the Housing Authority of the City of Pasco and Franklin County will be held at 4:00 p.m., Thursday, May 28, 2020, via teleconference. Shortly before 4:00 p.m., members of the public may join the teleconference by dialing 1-978-990-5000, access code 562446#.

Sincerely,


Kathy Jones, PHM
Executive Director

Distribution via e-mail:

Ken Diamond, Winterbauer & Diamond
Jon Seitz, Lyon, Weigand & Gustafson
Northwest Justice Project
Clint Didier, Franklin County Commissioner
Bob Koch, Franklin County Commissioner
Brad Peck, Franklin County Commissioner
Karin Milham, Clerk to the Board of County Commissioners
Rick White, Community Development, City of Pasco
Angie Pitman, Community Development, City of Pasco
Kristin Webb, Community Development, City of Pasco, for City website inclusion
Danielle Surkatty, Yakindo Web Design, for HACPFC website inclusion

Housing Authority Board of Commissioners (Hand Delivered)
HACPFC Tenant Council (USPS Delivery)

**TENTATIVE AGENDA
BOARD OF COMMISSIONERS REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY
May 28, 2020 4:00 p.m.**

Beginning with the March 2020 meeting, the Board is conducting monthly meetings via conference call due to the COVID-19 Pandemic and the necessity for social distancing. We are providing remote access to call into the Board of Commissioner meetings in accordance with Governor Inslee's proclamation regarding the Open Public Meetings Act.

Dial-in number (US): (978) 990-5000

Access code: 562446#

- 1. CALL TO ORDER**
- 2. COMMISSIONER ROLL CALL**
- 3. APPROVAL OF AGENDA**

MOTION: "Mr. Chair, I move to approve today's agenda as presented by staff."

- 4. CONSENT AGENDA:** The Board shall be authorized to act on matters which the Chairperson designates to be placed on a consent agenda where it is believed that no Board, staff or public discussion is desired, necessary or appropriate. Items placed on the consent agenda may be acted upon without discussion, either individually or as a group, after the Chairperson first announces that items will be enacted without discussion unless a specific request is made by a Board Member present or in advance by an interested member of the public.
 - (a) Approval of Minutes dated March 26, 2020
 - (b) Approval of Checks for March and April 2020
 - (c) Financials and Occupancy Report
 - (d) Approval of bad debt write offs for rent, utility billing, and miscellaneous in the amount of \$5,879.25 and, of that amount, \$5,879.25, will be turned over for collection plus the collection processing fees.
- 5. STAFF REPORTS**
 - (a) Executive (Ms. Jones)
 - (b) Finance (Mr. Truman)
 - (c) Maintenance and Capital Fund (Mr. Sanders)
 - (d) Housing Programs (Ms. Salinas)
 - (e) Security (Mr. Moore)
 - (f) Administration (Ms. Richwine)
- 7. NEW BUSINESS**
 - (a) Resolution #19/20-979 PHA Board Resolution Approving Operating Budget
MOTION: "Mr. Chair, I move to adopt the HACPFC's 2020/2021 operating budget as presented by staff."
 - (b) Motions arising from board discussion of previous motions or discussion
 - (c) Urgent matters not included in the agenda due to lack of time

8. EXECUTIVE SESSION

- (a) RCW 42.30.110 (b)
- (b) RCW 42.30.110 (d)
- (c) RCW 42.30.110 (f)
- (d) RCW 42.30.110 (g)
- (e) RCW 42.30.110 (i)

9. RECONVENE OPEN SESSION

10. ADJOURNMENT

This meeting site is barrier free. Those requiring special accommodation should contact Lisa Richwine at (509) 547-3581, ext. 12. The Board reserves the right to alter the order of agenda.