

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE
CITY OF PASCO AND FRANKLIN COUNTY (HACFPC)**

November 16, 2022 4:00 p.m.

The Commissioners of the Authority met in special session at the Housing Authority of the City of Pasco and Franklin County's (HACFPC) administration office, 2505 W. Lewis Street, Pasco, Washington on Wednesday, November 16, 2022, at 4:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

2. COMMISSIONER ROLL CALL

Upon roll call, those present were as follows:

Present: Dukelow, Garcia, Griffith

Absent: Bishop, Domingos

STAFF AND EX OFFICIO MEMBERS

Present: Matt Truman, Executive Director
Joanna Nieto, Finance Director
Lisa Richwine, Executive Assistant/Recording Secretary

VISITORS No visitors were present

3. APPROVAL OF AGENDA:

Mr. Griffith made a motion to approve the agenda as presented. Ms. Dukelow seconded the motion and it passed unanimously, 3 ayes, 0 nays.

Mr. Griffith asked Mr. Truman if Mr. Perales – a visitor to the July 28th meeting – received the answers to the questions he posed at that meeting. Mr. Truman stated he would follow up with Mr. Perales.

4. CONSENT AGENDA

The consent agenda was approved as submitted. Included were the minutes of the regular meeting of July 28, 2022, and the checks listings for July 2022 – U.S. Bank General Operating Account checks numbered 2508-2760 totaling \$576,804, U.S. Bank Petty Cash check numbered 2021 totaling \$64; and checks listings for August 2022 – U.S. Bank General Operating Account checks numbered 2761-2980 totaling \$646,859, and U.S. Bank Security Deposit Fund check numbered 000024 totaling \$215.

5. NEW BUSINESS

(a) Election of Board Vice-Chair

Nominations for Vice-Chair were opened and Mr. Garcia nominated Mr. Domingos. Mr. Griffith seconded the motion. No other nominations were made and the nominations were closed. Mr. Domingos was elected Vice Chair of the Board of Commissioners for the Housing Authority of the City of Pasco and Franklin County with a vote of 3 ayes, 0 nays.

(b) Family Self-Sufficiency (FSS) Action Plan Approval

Mr. Griffith made a motion to approve the FSS Action Plan as presented by staff. Ms. Dukelow seconded the motion. The motion passed unanimously, 3 ayes, 0 nays.

(c) Motions arising from board discussion of previous motions or discussion – n/a

(d) Urgent matters not included in the agenda due to lack of time – n/a

6. ADJOURNMENT

The meeting was adjourned at 4:07 p.m.

The regular December meeting of the Board of Commissioners has been canceled due to the Christmas and New Year's holidays. The Board will next meet in regular session on Thursday, January 26, 2023, 4:00 p.m.



Brian Griffith
Chair, Board of Commissioners



Matt Truman
Secretary, Board of Commissioners

Minutes Prepared by:



Lisa Richwine
Recording Secretary